Important Notes:

This resource guide was prepared for advocates who assist CAM parolees. This guide provides a general overview of the types of benefits that CAM parolees may qualify for and locates helpful resources and services within each region. It is not an exhaustive guide. Particular circumstances of a client (e.g., pregnancy, HIV/AIDS, domestic violence, etc.) may qualify them for additional benefits that are not covered in this overview.

This guide also includes references to “undocumented individuals” in case it is relevant to the CAM parolees’ other family members. To be clear, CAM parolees and their parent(s) are “documented.” CAM parolees have status under INA § 212(d)(5), 8 U.S.C. § 1182(d)(5) (discretionary parole for “urgent humanitarian reasons or significant public benefit”) and at least one of their parents must have had status (e.g., Temporary Protective Status/TPS or Lawful Permanent Resident/LPR, etc.) to have been eligible for the CAM program.

Information in this resource guide is not intended as, nor should it be considered, legal advice. Information in this guide is subject to change and should be verified with state and local agencies to ensure accuracy. That an organization, agency, or a program is listed in this resource guide does not imply an endorsement by either IRAP or IRC.

About CAM Parolees and this Guide

CAM parolees are minors from El Salvador, Guatemala, and Honduras who had a parent lawfully present in the United States, and who, while still in their home country, applied for the Central American Minors (CAM) program to be considered for refugee resettlement in the United States. CAM parolees were previously determined to be ineligible for refugee status and then considered and approved by the United States Citizenship and Immigration Services (USCIS) to enter the United States under parole.
Though the parole portion of the CAM program was terminated in August 2017, a 2019 court settlement in the case S.A. v. Trump re-opened the CAM program for about 2,700 people who had been conditionally approved for parole before the program ended. Consequently, beginning in 2019, hundreds of CAM families who were conditionally approved for parole, but had not traveled before the Trump Administration ended the program, are entering the United States.

Unlike refugees, CAM parolees do not receive resettlement assistance upon their arrival. Therefore, this guide provides a general overview of the benefits, services, and other resources for CAM parolees as they settle into their new lives in the United States.

**General Instructions for this Guide**

**Federal Benefits:** CAM parolees who have been paroled in to the United States for at least one year\(^1\) are included within the federal definition of “qualified aliens”.\(^2\) **However, CAM parolees are not eligible to receive federal means-tested public benefits\(^3\) during the first five years of being in the United States. One important exception** is the Supplemental Nutrition Assistance Program, or SNAP (formerly known as ‘food stamps’), which is available to all “qualified” immigrants under the age of 18 years old.\(^4\)

**State Benefits:** States have the ability to decide whether or not to extend benefits to qualified aliens during this five-year period, and some states do allow qualified aliens to be eligible for certain state public benefits. Parolees may be eligible to apply for some state benefits as “qualified aliens,” “qualified noncitizens,” “qualified immigrants,” or as individuals having “Permanent Residence Under Color of Law” (PRUCOL). Each state may use a different public benefits eligibility category and may use different terms depending on the type of the benefit as well.

* **Note on COVID-19:** Some resources in this guide were compiled before the COVID-19 pandemic. Where possible, the guide notes any changes in services due to the pandemic. Please make sure to check the organization/agency website or contact them directly for any updates.

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\(^1\) CAM parole lasts for two years. If a CAM parolee was granted less than two years of parole, please direct them to contact the IRC CAM Hotline at (917) 410-7546.


\(^3\) With certain exceptions, such federal benefits include Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), and Federal Medicaid.

Helpful Tips

- Ensure that CAM parolees understand that documents proving their legal presence in the United States as well as their age and identity will be necessary to apply for public benefits. Many benefits will require applicants to have a Social Security Number (SSN).  

- Before they apply for public benefits, ensure that CAM parolees seek legal assistance from a qualified immigration attorney to determine eligibility for certain benefits and to flag possible adverse consequences to admissibility for future immigration applications. You may also want to direct them to the local welfare or social services agency, which may be able to provide greater assistance in determining eligibility.

Encourage CAM parolees to do the following as soon as possible:

- **Seek an immigration attorney:**
  - To file a Form I-765 to apply for work authorization/Employment Authorization Document (EAD) and a Social Security Number (SSN);
  - To determine eligibility for certain public benefits and possible adverse consequences to admissibility for future immigration applications; and
  - To determine eligibility for more permanent immigration relief, such as asylum. Please note that there are deadlines for filing (e.g., asylum applications generally should be filed within one year of arrival to the United States).

- **Apply for an identification card**, such as a state driver’s license or state ID.

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5 As noted below, CAM parolees may apply for a SSN at the same time that they apply for an Employment Authorization Document (EAD) in their Form I-765 application. If a SSN is required to apply for certain public benefits, the benefits provider should be able to provide more information.

6 Accessing public benefits as a CAM parolee will not affect their current parole status, nor be an issue if the CAM parolee adjusts to a permanent status based on asylum. However, if the CAM parolee wants to apply via family-based, employment, or another nonexempt category in the future, public charge may be evaluated as to their admissibility. Though benefits granted while in parole status may be disregarded, it is important for individuals to confer with a reputable immigration attorney to advise them before enrolling for a benefits program.
**Work Authorization:** In order to work in the United States, CAM parolees must obtain work authorization by applying for an Employment Authorization Document (EAD). An immigration attorney can assist with this. To apply for an EAD, CAM parolees must file a Form I-765 and must select the category c(11), “Paroled in the Public Interest.” If the application is approved, the CAM parolee will receive an EAD valid up to the expiration date of parole. In the same application, a CAM parolee may also apply for a Social Security Number (SSN).

**Food and Cash Assistance:** Please note that the receipt of federal, state, or local food or cash benefits may have implications for future applications for adjustment of status and for permanent immigration status.\(^7\) It is important for parolees to understand that receiving certain benefits may have adverse consequences on their admissibility for future immigration applications. If unsure about whether to apply for and receive cash benefits, CAM parolees should consult a local immigration attorney, or a public benefits attorney, as soon as possible.

**State Driver’s Licenses/Identification Documents:** The REAL ID Act of 2005 mandated requirements regarding state-issued identification documents used for federal purposes such as boarding flights at U.S. airports or accessing federal buildings and U.S. military bases. It also stipulated which categories of non-citizens would be eligible for documents issued under the new requirements and mandated verification of qualified immigrant status. According to the law, parolees are not among the categories of non-immigrants who qualify for REAL ID compliant documents. Most states have come into compliance with REAL ID requirements.\(^8\) However, some states have opted to issue alternative driver’s licenses to those who do not qualify under REAL ID requirements. This has resulted in different eligibility criteria and documentary requirements for parolees seeking ID/driver’s licenses depending on their state of residence. This guide attempts to provide the best available information for each of the states covered, but information is subject to change and should be verified by the respective state agencies issuing ID/driver’s licenses.

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\(^7\) For more information on which public benefits may result in admissibility on public charge grounds. See [Public Charge Fact Sheet](https://www.cis.uscis.gov/immigration-information/humanitarian/public-charge-public-charge), U.S. Citizenship and Immigration Services, February 27, 2020.

\(^8\) As of this writing, all states, except for Oregon and Oklahoma, have come into compliance with REAL ID requirements. Due to the COVID-19 pandemic, the Government extended the deadline for compliance until October 1, 2021. See [https://www.dhs.gov/real-id](https://www.dhs.gov/real-id).
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### Food Assistance

For urgent food assistance, *contact or visit a food bank in the county*. See [https://www.feedingamerica.org/find-your-local-foodbank](https://www.feedingamerica.org/find-your-local-foodbank).

**Supplemental Nutrition Assistance Program (SNAP)**

*SNAP may be used like cash to buy eligible food from authorized retailers that display the Quest logo or a picture of a Virginia EBT card.*

**Eligibility:**

Parolees under 18 years old may apply. If 18 to 50 years old and able to work, may be subject to a work requirement to receive SNAP. However, may be exempt from this requirement if currently participating in an approved work program, responsible for childcare, pregnant, medically certified as unable to work, live in an exempt locality, or meet one of several work registration exemption reasons.

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Supplemental Nutrition Assistance Program (SNAP) (cont’d)

How to Apply: There are two options for applying:

1. Screen for eligibility and/or online through CommonHelp (CommonHelp.Virginia.gov).
2. Bypass eligibility screening and apply manually by filling out an “Application for Benefits” from the Forms section on DSS.Virginia.gov/Benefit/SNAP.cgi, and return it to a local branch of the department of social services. Local branches can be found using the index at DSS.Virginia.gov/LocalAgency/Index.cgi.

The application specifically requires an interview in person or by telephone. There is an option to apply for expedited 7-day service for very low-income households (i.e. gross monthly income less than $150, liquid resources totaling $100 or less, bills in excess of income, and/or the presence of a migrant/seasonal farm worker in the household with little or no income).

Temporary Cash Assistance

Temporary Assistance for Needy Families (TANF)

Provides eligible families a monthly cash payment to meet their basic needs. Participants may be provided with services such as job skills training, work experience, job readiness training, childcare assistance, transportation, and other work-related expenses.

Eligibility: Individuals must be residents of Virginia, financially needy, and must meet certain requirements. A child may be eligible if they are under age 18. Or, if 18 years old, will graduate from high school before 19; attending school regularly if between the ages of 5 and 18; living with a parent or other relative; and a U.S. citizen or an eligible immigrant (i.e., “qualified alien”). Children are not eligible if born to or adopted by a TANF recipient more than 10 months after an applicant begins receiving TANF.

How to Apply: There are two options for applying for TANF:

1. Screen for eligibility and/or online through CommonHelp (CommonHelp.Virginia.gov/).
2. Bypass eligibility screening and apply manually. Fill out an “Application for Benefits” form from the Forms section on DSS.Virginia.gov/Benefit/TANF.cgi, and return it to a local branch of the Department of Social Services. Local branches can be found at DSS.Virginia.gov/LocalAgency/Index.cgi.

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Medical Assistance

Department of Medical Assistance Services (DMAS) Virginia Medicaid

DMAS is Virginia's Medicaid program, which is funded by the state and federal governments and provides medical assistance to those in need. Offers benefits not normally covered by Medicare, including nursing home care and personal care services.

Eligibility:

- Children ages 19 or younger whose family income is at or below 143% of the Federal Poverty Level (FPL) limit (in some cases, between 143%-200% of the FPL limit);
- Children under age 21 in foster care/subsidized adoptions
- Infants born to a Medicaid- or FAMIS MOMS-eligible woman
- Adults under 26 who were in foster care and receiving Medicaid at age 18
- Adults between ages 19 and 64 years old who are parents/caretakers to a child under age 19 and whose family income is at or below 133% of the FPL limit
- Adults between ages 19 and 64 years old who are childless and whose family income is at or below 133% of the FPL limit.
- Those who meet certain medically needy requirements and individuals who need treatment for breast or cervical cancer.

For further information on eligibility guidelines, consult Coverva.org/Medicaid.

How to Apply: After using the online Screening Tool (Coverva.org/Screening) to screen for eligibility, apply using one of the methods listed below:

1. Call the Cover Virginia Call Center at 1-855-242-8282 (TDD: 1-888-221-1590) to apply on the phone. Hours: Monday to Friday from 8am to 7pm, and Saturday from 9am to 12pm.
3. Complete an online application at the Health Insurance Marketplace (Healthcare.gov).
4. Mail or drop off a paper application (available in both English and Spanish at Coverva.org/Apply) to a local branch of the Department of Social Services. Local branches can be found at DSS.Virginia.gov/LocalAgency/Index.cgi.
5. Call the Virginia Department of Social Services Enterprise Call Center at 1-855-635-4370 (If you also want to apply for other benefits)
Family Access to Medical Insurance Security (FAMIS)

FAMIS is Virginia’s health insurance program for children of eligible families. Services covered include doctor visits, checkups, hospital visits, prescription medication, medical tests, vision and dental care, emergency care, and mental health care.

Eligibility: Parolees under 19 who do not qualify for FAMIS Plus (Children’s Medicaid) are eligible for FAMIS if their families meet income guidelines. Information on income guidelines can be found at Coverva.org/FAMIS.

How to Apply: After using the online Screening Tool (Coverva.org/Screening) to screen for eligibility, apply using one of the methods listed below:
1. Call the Cover Virginia Call Center at 1-855-242-8282 (TDD: 1-888-221-1590) to apply on the phone. Hours: Monday to Friday from 8am to 7pm, and Saturday from 9am to 12pm.
3. Complete an online application at the Health Insurance Marketplace (Healthcare.gov).
4. Mail or drop off a paper application (available in both English and Spanish at Coverva.org/Apply) to a local branch of the Department of Social Services. Local branches can be found at DSS.Virginia.gov/LocalAgency/Index.cgi.
5. Call the Virginia Department of Social Services Enterprise Call Center at 1-855-635-4370 (If you also want to apply for other benefits)

Primary/Secondary School Enrollment (children ages 6-17 years old)

Virginia Department of Education (VDOE)
To enroll a student, parents/caretakers may follow the steps below:
1. Find the school division based on the child’s county of residence: DOE.Virginia.gov/Directories/School_Divisions/Division_Info_by_Divisions.shtml.
2. Gather the following information and documents:
   a. Child’s birth certificate - to establish child’s age;
   b. Street address of child’s residence, or a P.O. Box Number – to establish child’s residency;
      o If the child has no regular, fixed residence, the school may determine whether accept an alternative form of address it deems appropriate.
c. School Entrance Health Form, available at the following link:
DOE.Virginia.gov/Support/Health_Medical/School_Entrance_Form/School_Entrance_Form.pdf
   o Upon request, Virginia’s health departments must provide physical examination for medically indigent children without charge.

d. Immunization documentation
   o All required immunizations can be found at VDH.Virginia.gov. Children who are not finished with immunizations may be admitted conditionally, if the parent/guardian provides documentation that the child has received at least one immunization dose and will complete the remaining ones within 90 days.

e. Expulsion Statement (if applicable)

3. Enroll directly with the school division you belong to. Each division has a website that will provide specific instructions. Instructions for Arlington, Alexandria, Dale City (Prince William County), and Richmond can be found in this Resource Guide.

For questions on the enrollment process, call Virginia’s Department of Education at 1 (800) 292-3820.

Post-Secondary Tuition Assistance

Free Application for Federal Student Aid (FAFSA)

FAFSA is an application completed by current and prospective college students (undergraduate and graduate) in the United States to determine eligibility for student financial aid.

Eligibility: Parolees with an Arrival/Departure Record (I-94) showing “Parolee” for a minimum of one year may apply for the Free Application for Federal Student Aid (FAFSA).

How to Apply: Apply at the FAFSA website at StudentAid.gov/h/Apply-for-Aid/FAFSA.
   • In the upper-right hand corner, click “Create Account.”
     o Important Notes:
       ▪ Because financial aid agreements are legally binding, you can’t create an account for someone else, even another family member. Parents and students must create their own accounts.
• A user can only have one account associated with their Social Security number.

• Follow the prompts to create an account and fill out the application.

For any questions about the application process, call 1-800-4FED-AID (1-800-433-2343) or email the organization at the following link: StudentAidHelp.ed.gov/app/Ask. Hours of operation are Monday to Friday 8:00am to 11:00pm EST and Saturday to Sunday 11:00am to 5:00pm EST.

**Virginia Commonwealth Award**

*Need-based grant awarded to students who demonstrate financial need determined by the financial aid office at each Virginia public college or university. The award requires an application through FAFSA.*

**Eligibility:** Parolees with an Arrival/Departure Record (I-94) showing “Parolee” for a minimum of one year may apply for the Free Application for Federal Student Aid (FAFSA).

• Undergraduate applicants must be admitted into a Virginia public two- or four-year college or university; enrolled at least half-time in an approved degree, certificate, or diploma program; residents of Virginia; and able to demonstrate financial need.

• Graduate applicants must be enrolled full-time in an approved graduate degree program at a participating public Virginia college or university and meet requirements established by the granting institution.

**How to Apply:** Apply at the FAFSA website at StudentAid.gov/h/Apply-for-Aid/FAFSA.

• In the upper-right hand corner, click “Create Account.”
  o **Important Notes:**
    ▪ Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.
    ▪ A user can only have one account associated with their Social Security number.
Follow the prompts to create an account and fill out the application.

For any questions about the application process, call 1-800-4FED-AID (1-800-433-2343) or e-mail the organization at the following link: StudentAidHelp.ed.gov/app/Ask. Hours of operation are Monday to Friday 8:00am to 11:00pm EST and Saturday to Sunday 11:00am to 5:00pm EST.

**Virginia Guaranteed Assistance Program**

*Need-based grant designed to provide an incentive to students in elementary and secondary schools to raise their academic performance and to consider attending college in the future. May be renewed for up to three (3) years, so long as the student maintains full-time enrollment, domiciliary residency in Virginia, and a college GPA of at least 2.0 on a 4.0 scale, as well as demonstrates continued financial need.*

**Eligibility:** Parolees with an Arrival/Departure Record (I-94) showing “Parolee” for a minimum of one year may apply for the Free Application for Federal Student Aid (FAFSA).

- Undergraduate applicants must be admitted into a Virginia public two-or four-year college or university and enrolled full-time; residents of Virginia; demonstrate financial need; have graduated from a Virginia high school or completed a program of home school instruction in accordance with §22.1-254.1 (students who obtain a GED are not eligible); have a minimum high school GPA of 2.5 out of 4.0 or equivalent; have a combined SAT verbal and math score of at least 980 or ACT Composite score of at least 19.

**How to Apply:** Apply at the FAFSA website at StudentAid.gov/h/Apply-for-Aid/FAFSA.

- In the upper-right hand corner, click “Create Account.”

  **Important Notes:**
  - Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.
  - A user can only have one account associated with their Social Security number.
• Follow the prompts to create an account and fill out the application.

For any questions about the application process, call 1-800-4FED-AID (1-800-433-2343) or e-mail the organization at the following link: StudentAidHelp.ed.gov/app/Ask. Hours of operation are Monday to Friday 8:00am to 11:00pm EST and Saturday to Sunday 11:00am to 5:00pm EST.

**Virginia Tuition Assistance Grant (VTAG)**
*Provides annual grants to Virginia residents who are full-time students at an eligible private college or university. It has its own application that can be obtained through the financial aid office of the private institution that the student plans to attend.*

**Eligibility:** Applicants must be domiciliary residents of Virginia, enrolled full-time as an undergraduate, graduate, or professional student; and enrolled at an eligible institution pursuing an eligible degree that is not in religious training or theological education. Awards are renewed provided that the student continues to meet eligibility requirements and has not exceeded the maximum number of years of eligibility. Students do not have to demonstrate financial need.

**How to Apply:** To apply, applicants should contact the financial aid office at the college they plan to attend. Further general information can be found at SHEV.edu/Home/Tuition-and-Aid/Financial-Aid-Programs.
**State ID/Driver’s License**

**Virginia Department of Motor Vehicles (DMV)**

*CAM parolees may apply for an official Virginia State ID from their local Department of Motor Vehicles (DMV) if they do not plan on driving. Otherwise, a Virginia Driver’s License is required to drive (a license from a CAM parolee’s home country cannot be used).*

**Eligibility:** Applicants must provide:
- One proof of identity;
- One proof of legal presence;
- Two proofs of Virginia residency; and
- One proof of social security number (if you have been issued one).

Parolees can provide an unexpired foreign passport with an unexpired or expired U.S. visa and unexpired I-94 stamp as proof of identity.

To determine which documents to bring to DMV when you apply, use the interactive Document Guide at [https://www.dmv.virginia.gov/webdoc/pdf/DMV141.pdf](https://www.dmv.virginia.gov/webdoc/pdf/DMV141.pdf)

To locate and/or contact your local DMV branch, use the DMV locator at [https://www.dmv.virginia.gov/DMVLocator/](https://www.dmv.virginia.gov/DMVLocator/)

**How to Apply:**

For Driver’s License:
- If you are a first-time driver, you will be able to obtain a learner’s permit. For more information, see [https://www.dmv.virginia.gov/drivers/learners.asp](https://www.dmv.virginia.gov/drivers/learners.asp).
- If you have a valid driver's license from your home country, you will be required to pass a two-part knowledge exam ([DMV.Virginia.gov/drivers/know_exam.asp](https://DMV.Virginia.gov/drivers/know_exam.asp)), a road skills test ([DMV.Virginia.gov/drivers/roadtest.asp](https://DMV.Virginia.gov/drivers/roadtest.asp)), and a vision screening ([DMV.Virginia.gov/drivers/medical/vision.asp](https://DMV.Virginia.gov/drivers/medical/vision.asp)).
Alexandria, Virginia

General Social Services

The Division of Aging and Adult Services – Adult Protective Services (APS)
City’s agency mandated to provide services for adults who are being abused, neglected, or exploited and who are 60 years or older, or 18 years or older and physically or mentally disabled. Incidents of abuse, neglect, or exploitation of an adult can be reported at the contact information below. The intake line is open Monday to Friday from 8am to 5pm.

Intake: (703) 746-5778  
After hours: (888) 832-3858  
TDD: (703) 836-1493  
DAAS@alexandriava.gov  

The Division of Aging and Adult Services – The City of Alexandria
City’s agency that serves seniors and adults with disabilities who have low income and are most at risk of being institutionalized. Services include caregiver resources, employment and volunteer opportunities, insurance, information and referrals, long term care and assisted living, nutrition and health guidance, recreation, transportation, and safety, protection, and legal services. Information and referral hours are Monday to Friday from 8:30am to 4:30pm.

(703) 746-5999  
DAAS@alexandriava.gov  
https://alexandriava.gov/Aging

Child Care Services – The City of Alexandria
Provides information regarding child care services available including: child care providers and provider training, child care assistance, and child care resources and referrals. The city also offers some information on types of childcare and how to select the best fit.

(703) 746-5473  
Crisis Lines – The City of Alexandria
Various 24-hour crisis lines are listed below.

- Adult Protective Services: (703) 746-5778
- Child Protective Services, Alexandria: (703) 746-5800
- Child Protective Services, State: 1 (800) 552-7096
- Domestic Violence: (703) 746-4911
- Emergency Mental Health Services: (703) 746-3401
- Sexual Assault: (703) 683-7273
- Substance Abuse: (703) 746-3636


Homeless Services Assessment Center (HSAC) – The City of Alexandria
Provides connection to services through a comprehensive assessment. Single adults or families seeking emergency shelter or experiencing a housing crisis are encouraged to call the number below or meet with a staff member in person. HSAC is connected to multiple shelters, some of which offer pick-up and drop-off services, laundry, showers, and storage of personal items.

- Department of Community and Human Services
  2525 Mt. Vernon Avenue, Alexandria, VA 22303
  (703) 746-5700
  http://alexandriava.gov/dchs/economicsupport/

Office of Housing – The City of Alexandria

- 421 King Street, Suite 215, Alexandria, VA 22314
  (703) 746-4990
  http://alexandriava.gov/housing/info/

Alexandria Mentoring Partnership – The City of Alexandria
Currently offers 11 mentoring programs located throughout the city, tailored to a variety of age ranges and schedules.

- (703) 746-4455
  mentoring@alexandria.gov
  http://alexandriava.gov/Mentoring
English Language Programs

Alexandria City Public Schools (ACPS)
Offers English Language program for adult (18+) non-native speakers of English at a variety of levels. Tuition ranges from $75 to $185. Registration and placement testing required.
1340 Braddock Place, Alexandria, Virginia 22314
(703) 619-8000
TDD (deaf): (703) 824-6666
http://acps.k12.va.us/Page/1896

New Neighbors English Language Learner Program
Two semester, academic year program specifically for immigrants and refugees in the Northern Virginia area that includes various levels of English instruction, childcare ($125 for one child, $40 for each additional child), family literacy projects, and guest speakers providing information on jobs, housing, computer courses, community resources, and legal services. Those interested can register online. Tuition is $125 per semester.
The Campagna Center, 418 S. Washington Street, Alexandria, VA 22314
(703) 399-0665 (Whatsapp)
(703) 414-9641(Whatsapp)
Ashley Garcia, Coordinator agarcia@campagnacenter.org
https://www.campagnacenter.org/programs/adults

Job Training & Career Counseling Programs

See Immigration Legal Services for organizations that assist with Work Authorization.

Workforce Development Center – The City of Alexandria
Offered by the Center for Economic Support, the Workforce Development Center, assists Alexandria residents in finding jobs. The WDC serves a variety of skill levels, from those with advanced degrees and years of experience to those with limited education and experience. Services and resources for job include access to the Career Center, career readiness workshops, career assessments, and hiring events.
1900 N. Beauregard Street, Suite 300, Alexandria, VA 22311
(703) 746-5990
Video: (571) 384-5244
wdc@alexandriava.gov
http://alexandriava.gov/WorkforceDevelopment
**Assistance with Public School Enrollment & English/Special Ed Services**

**Alexandria City Public Schools - Special Education (ACPS)**
Offers education for students ages 2 to 21 with disabilities. The eligibility determination for special education services is guided by the Regulations Governing Special Education Programs for Children with Disabilities in Virginia (January 25, 2010).

Theresa A. Werner, Executive Director, Office of Specialized Instruction
ACPS Central Office, 1340 Braddock Place, 4th Floor, Alexandria, VA 22314
(703) 619-8020
[http://acps.k12.va.us/specialeducation](http://acps.k12.va.us/specialeducation)

**Alexandria City Public Schools - English Learning Services (ACPS)**
Children with a primary language other than English should register for school at the Office of English Learner (EL) Services. Student must be present for assessments, unless otherwise instructed by the EL Office. All families who may need assistance with English may also register at the EL Office.

1340 Braddock Place, Alexandria, VA 22314
(703) 619-8022
(703) 619-8332
ELOffice@acps.k12.va.us
[http://acps.k12.va.us/domain/52](http://acps.k12.va.us/domain/52)

**Mental Health Services**

**Adult Mental Health Outpatient Services – The City of Alexandria**
In addition to the 24-hour crisis line (number below), the city of Alexandria offers outpatient mental health services, including: psychiatric evaluation, medication management, counseling, and case management. Same Day Access is offered, which means it is not necessary to schedule an appointment for an intake. For intake walk-in hours, call or consult the website.

Alexandria Community Services Board
720 North St. Asaph Street Alexandria, VA 22314
(703) 746-3535
TTY: (703) 746-3440
24-hour Hotline: (703) 746-3401
Immigration Legal Services

CASA de Virginia
CASA is an organization with headquarters in Maryland and serving Prince William County. The organization provides services to the immigrant community in different areas: legal, education, health, and pro bono services.
   1455 Old Bridge Rd, Suite 203, Woodbridge, VA 22192
   (571) 421-2211
   http://wearecasa.org/

Immigration Legal Services Guide – The City of Alexandria
Offers a broad list of immigration legal resources spanning all areas.

Immigration Legal Services: Work Authorization

The following organizations also provide work authorization assistance. See Immigration Legal Services above for details on each organization.
   • Immigration Legal Services Guide – The City of Alexandria

General Legal Services

Legal Services of Northern Virginia (LSNV)
Provides free legal assistance in a variety of areas, including consumer law, elder law, family law, human trafficking, housing law, public benefits, and child advocacy and education law. LSNV has locations throughout the northern Virginia area; the information below pertains to the Alexandria office.
   100 N. Pitt Street, Suite 307, Alexandria, VA 22314
   (703) 534-5243
   (866) 534-5243
   http://www.lsnv.org/

Virginia Legal Aid
Offers a variety of services to eligible low-income individuals, including but not limited to consumer law, debtors’ rights, elder law, employment law, family law, housing, and domestic and sexual violence. Call the phone number below to determine eligibility.
   Locations of local offices: https://www.valegalaid.org/find-legal-help
   1-866-LEGLAID | 1 (866) 534-5243
   https://www.valegalaid.org/
Local Community Groups

CASA de Virginia
CASA is an organization with headquarters in Maryland and serving Prince William County. The organization provides services to the immigrant community in different areas: legal, education, health, and pro bono services.

1455 Old Bridge Rd, Suite 203, Woodbridge, VA 22192
(571) 421-2211
http://wearecasa.org/

Immigration Legal Services Guide – The City of Alexandria
Offers a broad list of immigration legal resources spanning all areas, including community groups.

Virginia Coalition for Immigrant Rights (VACIR)
Multi-racial and multi-ethnic coalition of organizations that exists to win dignity, power and quality of life for all immigrant and refugee communities. A full list of member organizations, many of which focus on community engagement, can be found here. Alternatively, they can be contacted for referrals.

P.O. Box 8042, Alexandria, VA 22306
VACIRMembership@gmail.com
http://virginiaimmigrantrights.org/
Arlington, Virginia

General Social Services

Department of Human Services (DHS) – Arlington County Government
Offers a variety of social services to individuals residing in Arlington county, including aging and disability resources, substance abuse programs, childcare subsidies, disability services, financial assistance, family planning, medical case management, and mental health services.

2100 Washington Boulevard, Arlington, VA 22204
(703) 228-1300
http://departments.arlingtonva.us/dhs/

English Language Programs

Arlington Education and Employment Program (REEP)
Provides English classes to adults in Arlington and offers career development opportunities, TOEFL preparation, and workforce preparation.

Syphax Education Center, 2110 Washington Blvd., Suite 106, Arlington, VA 22204
(703) 228-4200
http://apsva.us/reep/

Arlington Reads– Arlington Public Library
Provides ESL and citizenship classes, both online and at certain library branches

Central Library Branch, 1015 North Quincy Street, Arlington VA 22201
(703) 228-5990
http://library.arlingtonva.us/explore/for-immigrants/

Job Training & Career Counseling Programs

See Immigration Legal Services for organizations that assist with Work Authorization.

Arlington Employment Center (AEC)
Offers free job search assistance to Arlington Country residents, including career counseling, resume and interview preparation, job search resources, career workshops, training, and career planning.

2100 Washington Boulevard, 1st Floor, Arlington, Virginia 22204
(703) 228-1400 | TTY: (703) 228-1498
Unemployment: (703) 813-1300
http://aec.arlingtonva.us/
Arlington Public Schools (APS)
*Children whose first language is not English or who have attended school outside of the United States are encouraged to register for Language Services. Registration requirements listed on website below.*

- 2110 Washington Boulevard, Arlington, VA 22204
- General: (703) 228-6000
- Language Services: (703) 228-7663
- Special Education: (703) 228-6040
- [http://apsva.us/registering-your-child/](http://apsva.us/registering-your-child/)

Mental Health Services

Mental Health Programs and Services – Arlington County Government
*Offers various mental health services to residents, including initial and ongoing assessment, case management, individual therapy, psychosocial-educational groups, and family support and education. Bilingual staff available.*

- Behavioral Healthcare Division, 2120 Washington Boulevard, Arlington, VA 22204
- (703) 228-5150
- TTY: (703) 228-5242

Psychiatric Services – Arlington County Government
*Offers psychiatric services, including evaluations and assessments and ongoing medication management for children, adolescents, and adults with mental illness, substance use disorders, and intellectual disability. Fees structured on a sliding scale.*

- 2120 Washington Boulevard, Arlington, VA 22204
- (703) 228-5150
- TTY: (703) 228-5242
- [http://health.arlingtonva.us/psychiatric-services/](http://health.arlingtonva.us/psychiatric-services/)
Clarendon House – Arlington County Government
Community-based rehabilitation program that works with adults with serious mental illness. Provides a wide array of services, including psychoeducation, advocacy and case management, medication and psychiatric care, and recreational programs. Fees structured on a sliding scale.

Behavioral Healthcare
2120 Washington Boulevard, 1st Floor, Arlington, VA 22204
Intake: (703) 228-5150
Information: (703) 228-5236
http://health.arlingtonva.us/locations/clarendon-house/

Immigration Legal Services

CASA de Virginia
CASA is an organization with headquarters in Maryland and serving Prince William County. The organization provides services to the immigrant community in different areas: legal, education, health and pro bono services.

1455 Old Bridge Road, Suite 203, Woodbridge, VA 22192
(571) 421-2211
jnavarrete@wearecasa.org
http://wearecasa.org/

Legal Assistance Organizations – Arlington County Government
The Arlington City website offers a list of Immigration Legal Assistance Organizations, which can be found at the link below.

http://topics.arlingtonva.us/immigration-assistance/

Legal Aid Justice Center
Virginia based non-profit organization which provides legal services and advocacy to low income individuals, with an office serving northern Virginia. An appointment is strongly recommended and can be made by calling the number below.

6066 Leesburg Pike, Suite 520, Falls Church VA 22041
(703) 778-3450
http://justice4all.org/
Immigration Legal Services: Work Authorization

The following organization also provides work authorization assistance. See Immigration Legal Services above for details.
- Legal Assistance Organizations – Arlington County Government

General Legal Aid Services

Legal Services of Northern Virginia (LSNV)
Provides free legal assistance in a variety of areas, including consumer law, elder law, family law, human trafficking, housing law, public benefits, and child advocacy and education law. Has locations throughout the northern Virginia area.
100 N. Pitt Street, Suite 307, Alexandria, VA 22314
(703) 534-5243 | (866) 534-5243
http://lsnv.org/

Virginia Legal Aid
Offers a variety of services to eligible low-income individuals, including but not limited to consumer law, debtors’ rights, elder law, employment law, family law, housing, and domestic and sexual violence. Call the phone number below to determine eligibility.
Locations of local offices: https://www.valegalaid.org/find-legal-help
1-866-LEGLAID | 1 (866) 534-5243
https://www.valegalaid.org/

Local Community Groups

Virginia Coalition for Immigrant Rights (VACIR)
Multi-racial, multi-ethnic coalition of organizations that exists to win dignity, power and quality of life for all immigrant and refugee communities. A full list of member organizations, many of which focus on community engagement, can be found here. Alternatively, they can be contacted for referrals.
P.O. Box 8042, Alexandria, VA 22306
VACIRMembership@gmail.com
http://virginiaimmigrantrights.org/

The following organizations also function as local community groups. See Immigration Legal Services above for details on the organization.
- CASA de Virginia
- Legal Assistance Organizations – Arlington County Government
Dale City (Prince William County), Virginia

General Social Services

Department of Social Services – Prince William County
Their website includes a tab for general social services offered, including child protective services, adult protective services, and other emergency social service needs, as well as financial assistance, foster care, childcare, and homeless services.

Manassas: Sudley North Government Center,
7987 Ashton Avenue, Suite 200, Manassas, VA 20109
Woodbridge: Dr. A.J. Ferlazzo Building
15941 Donald Curtis Drive, Suite 180, Woodbridge, VA 22191

General: (703) 792-7500
Intake/Protective Services: (703) 792-4200
After-Hours Hotline: (800) 552-7096
http://pwcgov.org/government/dept/socialservices/

English Language Programs

English Language Learning – Prince William County Public Schools (PWCS)
Offers English Language Learning (ELL) for children, youth, and adults. Tuition is for adults is $170 and is to be paid at the time of registration. There are scheduled registration periods which may be found on the website.
14715 Bristow Road, Manassas, Virginia 20112
(703) 791-7200
http://pwcs.edu/academics___programs/english_learner_programs___services

Global Welcome Center
Responds to requests for information and assesses individuals for English Learner program eligibility. For questions or to make an appointment, contact the Center using the information below.

Appointments: (703) 791-8745
Manassas: (571) 402-3800
Woodbridge: (571) 374-6813
GWCRegistration@pwcs.edu
http://pwcs.edu/cms/One.aspx?portalId=340225&pageId=907438

Version as of July 2020
Job Training & Career Counseling Programs

See Immigration Legal Services for organizations that assist with Work Authorization.

Virginia Workforce Center – Prince William County
Offers various job seeker resources, including financial assistance for job seekers, skills assessment, access to fax machines and the internet, resume and application guidance, interview preparation, and job seeking management.

Virginia Workforce Center-Prince William
13370 Minnieville Road, Woodbridge, Virginia 22192
(703) 586-6800
TTY: (703) 583-6850
http://pwcgov.org/government/dept/socialservices/Pages/Job-Seeker-Resources.aspx

Assistance with Public School Enrollment & English/Special Ed Services

Prince William County Public Schools (PWCS)
Website provides a comprehensive description of the enrollment process, including necessary documents, and allows parents to register their children online. Kindergarten-age children require a different registration process also accessible from the same webpage.

Manassas: (571) 402-3800
Woodbridge: (571) 374-6813
GWCRegistration@pwcs.edu
http://pwcs.edu/about_us/how_to_enroll

English Language Learning – Prince William County Public Schools (PWCS)
Offers English Language Learning (ELL) for children, youth, and adults. Tuition for adults is $170 and is to be paid at the time of registration. There are scheduled registration periods which may be found on the website.

14715 Bristow Road, Manassas, Virginia 20112
(703) 791-7200
http://pwcs.edu/academics__programs/english_learner_programs__services
Office of Special Education – Prince William County Public Schools (PWCS)
PWCS’s Office of Special Education has a Parent Resource Center designed to help parents navigate special education opportunities available to their children. Also provides bilingual support for parents.
Kelly Leadership Center
14715 Bristow Road, First Floor, Suite 1200, Manassas, VA 20112
(703) 791-8846
(703) 791-7438
https://www.pwcs.edu/academics___programs/special_education

Mental Health Services

Mental Health Services – Prince William County
Offers various mental health services for adults, including adult mental health case management, adult therapy services, discharge planning services, psychiatric services, and intensive mental health services. For more information on these programs or to schedule an intake, call either number below.
Community Services
15941 Donald Curtis Drive, Suite 200, Woodbridge, Virginia 22191
Manassas:  (703) 792-7800
Woodbridge:  (703) 792-4900
https://www.pwcgov.org/government/dept/cs/Pages/Adult-Mental-Health.aspx

New Horizons Program – Prince William County
Youth mental health service that provides a range of mental health treatments to youth who are age 18 or younger and their families.
Community Services
15941 Donald Curtis Drive, Suite 200, Woodbridge, Virginia 22191
Manassas:  (703) 792-7800
Woodbridge:  (703) 792-4900
http://pwcgov.org/government/dept/cs/Pages/Youth-Services.aspx
Immigration Legal Services

CASA de Virginia
CASA is an organization with headquarters in Maryland and serving Prince William County. The organization provides services to the immigrant community in different areas: legal, education, health and pro bono services.

1455 Old Bridge Road, Suite # 203, Woodbridge, VA 22192
(571) 421-2211
jnavarrete@wearecasa.org
http://wearecasa.org/

Just Neighbors
Provides immigration legal services to low-income individuals in Northern Virginia, including work authorization, help for crime victims, refugee and asylee assistance, DACA and TPS, removal defense, and family reunification. Eligible applicants can fill out an intake form or call the number below. Those deemed ineligible for Just Neighbors’ services will be referred to other organizations that can help.

7630 Little River Turnpike Suite #900, Annandale, VA 22003
(703) 979-1240
info@justneighbors.org
http://justneighbors.org/contact-us/

Immigration Legal Services: Work Authorization

The following organizations also provide assistance with work authorization.
See Immigration Legal Services above for details on each organization.
• Just Neighbors

General Legal Aid Services

Legal Services of Northern Virginia (LSNV)
LSNV provides free legal assistance in a variety of areas, including consumer law, elder law, family law, human trafficking, housing law, public benefits, and child advocacy and education law. LSNV has locations throughout the northern Virginia area; the information below pertains to the Alexandria office.

100 N. Pitt Street, Suite 307, Alexandria, VA 22314
(703) 534-5243
(866) 534-5243
help@lsnv.org
http://lsnv.org/
Virginia Legal Aid
Offers a variety of services to eligible low-income individuals, including but not limited to consumer law, debtors’ rights, elder law, employment law, family law, housing, and domestic and sexual violence. Call the phone number below to determine eligibility.

Locations of local offices: https://www.valegalaid.org/find-legal-help
1-866-LEGLAID | 1 (866) 534-5243
https://www.valegalaid.org/

Local Community Groups

Virginia Coalition for Immigrant Rights (VACIR)
Multi-racial and multi-ethnic coalition of organizations that exists to win dignity, power and quality of life for all immigrant and refugee communities. A full list of member organizations, many of which focus on community engagement, can be found here. Alternatively, they can be contacted for referrals.

P.O. Box 8042, Alexandria, VA 22306
VACIRMembership@gmail.com
http://virginiaimmigrantrights.org/
Richmond Department of Social Services

*Houses several branches of services, including family preservation and child protective services, adoption and foster care, adult services and adult protective services, and childcare.*

Marshall Plaza Building, 900 E. Marshall Street Richmond, VA 23219

- **Child Abuse/Neglect, 24-Hour:** 1 (800) 552-7096
- **Adult Abuse/Neglect/Exploitation:** (888) 832-3858
- **Adult Protective Services:** (888) 832-3858
- **Comprehensive Services Act:** (804) 646-7445
- **EBT Customer Service 24-Hour Helpline:** (866) 281-2448
- **Benefits Programs Information:** 311
- **General/Hours/Office Locations:** 311
  
  asksocialservices@richmondgov.com
  

**English Language Programs**

**ReEstablish Richmond**

*Community organization connecting refugees and new immigrants to the broader Richmond community. Works in collaboration with local resettlement agencies, government services, faith communities, and volunteers, providing clients with referrals to resources needed to establish roots, build community, and become self-sufficient.*

*Programs include transportation (helping with obtaining a driver’s license and navigating the bus system), health and wellness, economic empowerment, ESL, and community engagement. The website below lists ESL classes organized by neighborhood.*

- **2920 West Broad Street, Suite 218, Richmond, VA 23230**
  
  (804) 552-5525
  
  [http://reestabishrichmond.org/esl-classes](http://reestabishrichmond.org/esl-classes)
### Job Training & Career Counseling Programs

See [Immigration Legal Services](#) for organizations that assist with Work Authorization.

#### Virginia Initiative for Employment not Welfare Program (VIEW)
Offers parents assistance and resources to find and keep a job. Each participant has a VIEW case manager who focuses on each family’s individual situation and works with them to support their goals of employment and independence. Services include skills training, childcare assistance, and transportation and other work-related expenses. VIEW has strict eligibility requirements.

- Marshall Plaza Building, 900 E. Marshall Street, Richmond, VA 23219
- Dial 311
- asksocialservices@richmondgov.com
- [http://richmondgov.com/SocialServices/index.aspx](http://richmondgov.com/SocialServices/index.aspx)

### Assistance with Public School Enrollment & English/Special Ed Services

#### Richmond Public Schools
Website provides an online enrollment platform (link below). The “Find a School” tool allows parents to find the schools within their school zone. ESL classes are also available. For further information, contact Coordinator Dr. Jannette DuHart at the phone number or email below.

- 301 North Ninth Street, Richmond, VA 23219
- ESL Coordinator: (804) 504-1517 | jduhart@rvaschools.net
- Special Education: (804)780-7911
- [http://attendrvaschools.com/login](http://attendrvaschools.com/login)

### Mental Health Services

#### Richmond Behavioral Health Authority
Provides a variety of mental health services for adult residents of the City of Richmond. The services offered include case management services, psychiatric services, medical services, and outpatient psychotherapy. The RBHA also offers mental health services for children.

- 107 South Fifth Street, Richmond, VA 23219
- (804) 819-4000
- [http://rbha.org/default.aspx](http://rbha.org/default.aspx)
Immigration Legal Services

CASA de Virginia
CASA is an organization with headquarters in Maryland and serving Prince William County. The organization provides services to the immigrant community in different areas: legal, education, health and pro bono services.
   1455 Old Bridge Road, Suite # 203, Woodbridge, VA 22192
   (571) 421-2211
   jnavarrete@wearecasa.org
   http://wearecasa.org/

Virginia Poverty Law Center (VPLC)
Offers many kinds of legal services from their office in Richmond, including immigration issues, housing, health law, public benefits law, domestic and sexual violence law, elder law, and family/child welfare law
   919 East Main Street, Suite 610, Richmond, VA 23219
   General:   (804) 782-9430
   Legal Assistance: (866) 534-5243
   http://vplc.org/

Immigration Legal Services: Work Authorization

The following organization also provides assistance with work authorization.
See Immigration Legal Services above for details.
   • Virginia Poverty Law Center (VPLC)

General Legal Aid Services

Central Virginia Legal Aid Society (CVLAS)
Offers a variety of legal services. Those interested must complete an intake first, instructions for which can be found on the website. Cases where CVLAS offers advising and full representation are in areas including consumer law, employment law, family law, health law, housing law, and public benefits.
   101 West Broad Street, Suite #101, Richmond, VA 23220
   (804) 648-1012 | (804) 200-6046
   1 (800) 868-1012 | 1 (800) 390-9983 | 1 (866) 534-5243
   http://cvlas.org/how-to-apply-for-services/
Virginia Legal Aid
Offers a variety of services to eligible low-income individuals, including but not limited to consumer law, debtors’ rights, elder law, employment law, family law, housing, and domestic and sexual violence. Call the phone number below to determine eligibility.
Locations of local offices: https://www.valegalaid.org/find-legal-help
1-866-LEGLAID | 1 (866) 534-5243)
https://www.valegalaid.org/

The following organization also provides general legal aid services.
See Immigration Legal Services above for details.
• Virginia Poverty Law Center (VPLC)

Local Community Groups

ReEstablish Richmond
Community organization connecting refugees and new immigrants to the broader Richmond community. Works in collaboration with local resettlement agencies, government services, faith communities, and volunteers, providing clients with referrals to resources needed to establish roots, build community, and become self-sufficient. Programs include transportation (helping with obtaining a driver’s license and navigating the bus system), health and wellness, economic empowerment, ESL, and community engagement.
2920 West Broad Street, Suite 218, Richmond, VA 23230
(804) 552-5525
info@reestablishrichmond.org
http://reestablishrichmond.org/

Virginia Coalition for Immigrant Rights (VACIR)
VACIR is a multi-racial and multi-ethnic coalition of organizations that exists to win dignity, power and quality of life for all immigrant and refugee communities. A full list of member organizations, many of which focus on community engagement, can be found here. Alternatively, they can be contacted for referrals.
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VACIRMembership@gmail.com
http://virginiaimmigrantrights.org/